Unit Objectives:

- Describe the electronic resource tracking system Interagency Resource Ordering Capability (IROC).
- Identify and navigate the IROC Home Screen.
- Demonstrate the functionality of personal settings.
- Identify the following IROC screens and functions:
  - New Request, Resource Status, Pending Request, Request Status, and Documentation.

Unit at a Glance:

<table>
<thead>
<tr>
<th>Topics</th>
<th>Method</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction to IROC</td>
<td>Presentation</td>
<td>10 Minutes</td>
</tr>
<tr>
<td>IROC Security</td>
<td>Presentation/Activity</td>
<td>10 Minutes</td>
</tr>
<tr>
<td>User Roles</td>
<td>Presentation</td>
<td>10 Minutes</td>
</tr>
<tr>
<td>Interface Icons</td>
<td>Presentation</td>
<td>30 Minutes</td>
</tr>
<tr>
<td>IROC Screens and Functions</td>
<td>Presentation</td>
<td>45 Minutes</td>
</tr>
<tr>
<td>Exercise</td>
<td>Group Activity</td>
<td>15 Minutes</td>
</tr>
<tr>
<td><strong>Total Unit Duration</strong></td>
<td></td>
<td><strong>2 Hours</strong></td>
</tr>
</tbody>
</table>

Materials:

- Student Laptops with IROC.
- Internet access.
- Ability to display images and video on large screen.
Objectives

- Describe the electronic resource tracking system.
- Identify and navigate the IROC Home screen.
- Demonstrate the functionality of personal settings.

☐ Review unit objectives.
Objectives

- Identify the following IROC screens and functions:
  - New Request, Resource Status, Pending Request, Request Status, and Documentation.

☐ Review unit objectives.
What is IROC?

- The National Interagency Resource Ordering Capability (IROC) is utilized in an estimated 300 interagency dispatch and coordination centers throughout the nation.

- IROC tracks all tactical, logistical, service and support resources mobilized by the incident dispatch community.
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**IROC Security**

- Accessible to anyone with internet.
- ONLY work under YOUR username account.
- IROC session will time out after thirty minutes.
  - Any unsaved work will be lost.

- The same username and password are used for both IROC User and IROC Web Status accounts. Security rules apply to both.
- Dispatchers must always work in IROC under their username and password. Never share your IROC account information. All documentation in IROC is stamped with date/time and username. Dispatchers are responsible for all activity tied to their username.
- Auto-doc vs. User-doc: There are several actions in IROC that will be automatically documented:
  - Creating an order.
  - Cancelling an order.
- You can also manually add documentation to include additional information, i.e., who you received the order from, why an order was cancelled, etc.

**Exercise**

- Have students log into IROC Practice.
User Roles in IROC

- **Dispatcher**:
  - Access IROC home screen, reports, and help.

- **Dispatch Manager**:
  - Ability to use advanced search functions and modify data.

- **IMT Roster Manager**:
  - For team members to modify Rosters.

- Discuss roles that can be assigned to dispatchers.
- Display your IROC Dispatch Manager profile.
- Identify which role is assigned to the students.
- Explain each role.
• **IMT Ordering Manager:**
  – For Ordering Managers Access.

• **Web Status:**
  – For detailing online status.

• **Selection Area Manager:**
  – To create selection areas for direct ordering authority.
  – Most EDRCs will not be Selection Area Managers.

- Discuss roles that can be assigned to dispatchers.
- Display your IROC Dispatch Manager profile.
- Identify which role is assigned to the students.
- Explain each role.
Introduce common icons and characters found throughout IROC.
Display IROC and identify screens and functions.

A. IROC Banner

- IROC Version
- International Clock
- Quick Links

B. Content Selectors

- Watched Incidents
- Dispatch
- Catalog

C. Action Tiles & List Selectors

- Incidents
- Pending Request
- Request Status
- Resources

D. Main Work Area

- List View
- Accordion View

Demonstrate A, B, C, and D in IROC.

Briefly discuss the four functional areas: Overhead, Crews, Equipment, and Supplies, which will be discussed in detail later.
Exercise:

- Have coaches assist students with logging into IROC Portal and practice hands-on use of A, B, C, and D.
- Have students identify the time zone in the IROC banner.
- Have students identify one item in Quick Links in the IROC Banner.
- Have students select their dispatch unit and catalog from the Content Selector.

Materials Needed: Laptop with Chrome and internet access.

Time: 5-15 Minutes
Objectives

• Describe the electronic resource tracking system.
• Identify and navigate the IROC Home screen.
• Demonstrate the functionality of personal settings.

☐ Review unit objectives.
Objectives

• Identify the following IROC screens and functions:
  – New Request, Resource Status, Pending Request, Request Status, and Documentation.

☐ Review unit objectives.