Unit Objectives:

- Demonstrate functionality of Incident Resource Screen.

- Demonstrate the different ways to release a resource in IROC (Manage Request Screen and Work Areas Release button).

- Demonstrate the release of resources from an incident.
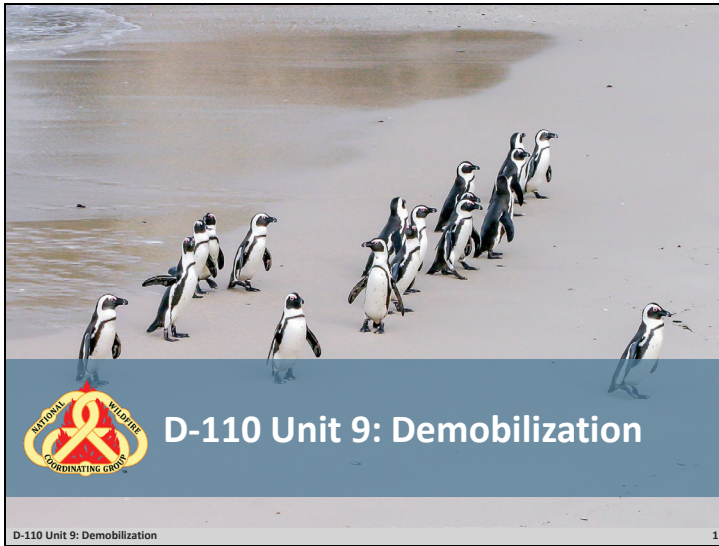
- Discuss reassignment of resources.

Unit at a Glance:

Topics	Method	Duration
Demobilizing Resources	Presentation	40 Minutes
Exercise	Group Activity	20 Minutes
Total Unit Duration		**1 Hour**

Materials:

- Student Laptops with IROC.

- Internet access.

- Ability to display images and video on large screen.

Slide 1

Slide 2

Objectives
• **Demonstrate the functionality of the Incident Resource screen.**
• **Demonstrate the different ways to release a resource in IROC (Manage Request Screen and Work Areas Release Button).**
• **Demonstrate the demobilization of resources from an incident.**
• **Discuss reassignment of resources.**

D-110 Unit 9: Demobilization   2

❏   Review unit objectives.

Slide 3

Demobilizing Resources

D-110 Unit 9: Demobilization   3
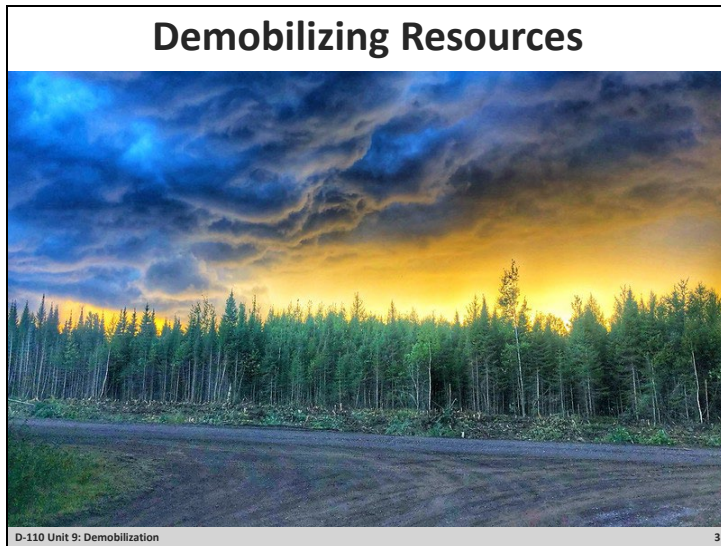
❑ Go through the steps in demobilizing resources.
   1. Discuss demobilization form.

   o   Variety of forms used.

      ▪ Demobilization printout generated via I-Suite.

      ▪ **Refer to: Emergency Release Message Form**

      ▪ **Refer to: ICS 221 Form – Demobilization Check Out**

   2. From Content Selector, select your watched incident.

      o From the Content Request status tile, select filled to populate the Main Work Area with the filled requests.

      o Demonstrate how to search for the item you want to release by Request Number, Request Category, Catalog Item, Resource, and Status.

      o Use arrow to get to the Manage Request screen or can select the box to activate the Action buttons.

      o From Manage Request, select Release.

      ▪ Date

      ▪ Time

      ▪ Time Zone

      ▪ Documentation

      ▪ Click Release

   3. Travel options

      o No Travel

      ▪ Rarely used.

- o Set Travel ETD/ETA
- o Set Travel ATD/ATE
- o Travel to Be Arranged.
  - ▪ Travel will default to this.
4. Determine demobilization travel mode.
  - o Items to consider when demobilizing a resource
    - ▪ Is ground transportation needed?
    - ▪ Does the resource need a flight arranged?
    - ▪ Is there a support request that needs to be released?
    - ▪ From the Main Work Area, select the tab Copy the Demob.
    - ▪ Travel from the Parent Request.
    - ▪ Is the resource a national resource (Caterer, Shower, Type 1 Crew, etc.)?
      - • Notify your EDSD or EDSP when a national resource is available for demobilization or reassignment.
      - • Discuss reassignments briefly.

Exercise:

❑ Practice demobing resources from an incident **Refer to: GM 9 – SUBJECT: Crew Desk Edits.**

❑ Students work independently with assistance from coach as needed.

❑ Have students review release functions in IROC.

❑ Have students demob the resources per handout.

Question: What if the EDRC received a demob for a resource (Type 6 engine) and is aware that there is another incident with a pending request for the same resource?

Materials Needed: Laptop with Chrome and internet access.

Time: 20 Minutes

Slide 4

Objectives

- **Demonstrate the functionality of the Incident Resource screen.**

- **Demonstrate the different ways to release a resource in IROC (Manage Request Screen and Work Areas Release Button).**

- **Demonstrate the demobilization of resources from an incident.**

- **Discuss reassignment of resources.**

D-110 Unit 9: Demobilization   4

❑   Review unit objectives.