

DETAIL REQUEST

Attachment to Resource Order No: Request No(s):

1. Position(s) _____ Number of Persons Requested: _____
2. Minimum "Red Card" Rating: _____
3. Employment Status: Regular Federal Agency A.D Other: _____
4. Agency Uniform? Yes No Fire Resistant Clothing? Yes No
5. Driver's License Needed? Yes No Endorsement: _____
6. Government Vehicle? Yes No Type: _____
7. Private Vehicles Authorized? Yes No Number: _____
8. Radios Needed? Yes No Type: _____ Number: _____
9. Requesting Unit's Electronic Technician's Name: _____
Telephone: _____
- 10 Length of Detail: _____ through: _____
11. Established Workweek: _____
Hours of Duty: _____
Overtime Authorized? Yes No
Authorization Number: _____
12. Personnel may be Rotated? Yes No How Often: _____
Rotation Paid By: _____
13. Base Salary Paid By: _____
Travel Paid By: _____ Per Diem Paid By: _____
14. Equipment Use Mileage Paid By: _____
15. Requesting Unit's Electronic Address: _____
16. Requesting Unit's Estimated Total Cost: _____
17. Requesting Unit's Personnel Officer: _____
Telephone: _____
18. Requesting Unit's Finance Officer: _____
Telephone: _____
19. Temporary Duty Station: _____
Address/PO Box: _____
Telephone: _____
20. Government Lodging? Yes No Mess Hall? Yes No
Government Cooking Facilities Only? Yes No
Commercial Lodging? Yes No Rate: _____ Meals? Yes No Rate: _____
21. Nearest Commercial Airline City: _____
22. Remarks: _____