

Delegation of Authority

File Code: 5100, 5110

Date: 10/31/2016

Route To:

Subject: Delegation of Authority to Prevention Team

To: XXXXXXXXXXXX, Team Leader

I hereby delegate the full responsibility and authority commensurate with Fire Prevention Team Leader on the National Forests in Mississippi. This delegation will become effective at 0930, on October 31st, 2016, and will remain effective until your demobilization.

My intent, management concerns, priorities, and general instructions are as follows:

- 1. Safety is the first priority and must always take precedence over all other priorities. Driving, as always, is our most hazardous task. Please be sure your team is relentless in the following all safe driving policies, laws and ordinances. Set a personal example of safe behavior and enforce safe practices. Life First.*
- 2. Accountability for costs.*
 - a. Provide a daily estimated cost summary.*
 - b. Supplies and materials costs are limited to \$5000 for the initial two week period. However, additional severity funds may become available if critical needs are identified.*
 - c. Work with Mississippi Interagency Coordination Center (MICC) Manager, XXXX XXXXXX on any procurement requests.*
 - d. Limit daily team hours to 12 or less unless authorized.*

e. Funding code for this assignment is S8111117 0807

- 3. The Team Liaison will be XXXXX XXXXX. Please keep XXXXX updated daily on team location and activities.*
- 4. Be sensitive to your impacts to the daily operations of Ranger Districts and cooperators.*
- 5. Work closely with National Forests in Mississippi Public Affairs Staff.*
- 6. Provide XXXX XXXXX with daily activity reports, and a final report, or transition report, including accomplishments and recommendations.*
- 7. Team Objectives:*
 - a. Reduce human caused fire ignitions.*
 - b. Facilitate enhanced cooperation and coordinated fire prevention activities with our partners, including; Mississippi Forestry Commission, US Fish & Wildlife Service, National Park Service, and State and local law enforcement agencies.*
 - c. Assist Ranger Districts within the National Forests in Mississippi with fire prevention, local events, public information needs, or other assignments that fall within the scope of this delegation.*
 - d. Develop appropriate products for current and future use.*

Thank you for your willingness to assist us during this prolonged drought. Please keep me informed any significant issues.

XXXX XXXXX
Forest Supervisor