

**NWCG CURRICULUM MANAGEMENT ISSUE PAPER #88**  
**MODIFICATION OF COURSE HOURS FOR**  
**S-261, APPLIED INTERAGENCY INCIDENT BUSINESS MGMT.**  
**February 21, 2007**

**BACKGROUND**

The Applied Interagency Incident Business Management course, S-261 is currently under revision, it was last revised in 1999. The course design provides instruction to students desiring to become qualified in the entry level finance positions: Commissary Manager (CMSY), Personnel Time Recorder (PTRC), Compensation for Injury Specialist (INJR), Claims Specialist (CLMS), and Equipment Time Recorder (EQTR).

**CURRENT STATUS**

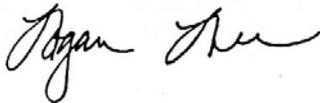
The existing S-261 course is 16 hours in length. It is the consensus of the course revision group of subject matter experts that the 16 hours currently allotted to effectively present the course material is insufficient. It has been documented in prior course evaluations that more time working through the hands-on exercises is necessary. This course is not required in the PMS 310-1; therefore this change will not result in increasing required training hours.

**RECOMMENDATION**

It is the recommendation of the revision group of subject matter experts that the course hours be increased to 20-24 hours to allow time for additional exercises.

**APPROVED** / **DENIED**  
(circle one)

**SIGNATURE**



02/28/07

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**TWT Chair**

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**Date**

cc: Chair, Incident Operations Standards Working Team  
IQCS Program Lead