

S-470, Air Operation Branch Director (Applies to 2013 Version)

An error has been found in the S-470 Course Instructions. A sample "Nomination Letter" was included on pages 9 and 10 and is not appropriate for this course since the pre-course work is not graded. The "Selection Letter" on page 11 references the incorrect position task book. A corrected sample course selection letter is attached at the end of this update.

Air Operations Branch Director, S-470
Sample Course Selection Letter

To: *Student's Name*

From: *Course Coordinator's Name*

Subject: Air Operations Branch Director, S-470

Congratulations, you have been selected to attend Air Operations Branch Director, S-470, to be held at *(location)*. The course will begin promptly at *(time and date)* and end at *(time and date)*.

The primary emphasis of this course focuses on duties of Air Operations Branch Director within the Incident Command System.

A list of tasks to be completed and items that will need to be brought to class can be found in the pre-course work located at <http://training.nwcg.gov/pre-courses/s470/s470.html>.

If you wish to receive a certificate of completion for the course, please do not make travel arrangements to arrive after the scheduled start time or to depart before the scheduled course completion time.

In the event you cannot attend the course, please contact the course coordinator before the beginning of the class. This allows time for notifying students who may who may be on the waiting list to be contacted to fill the vacancy.

If you have any questions please contact the course coordinator, *Name*, at *phone number*, or *email address*.